

- **Ordinance Governing the acts of Indiscipline and Malpractice in the University Examination by the Teaching & Non -Teaching Staff under Section 48 (1) (f) of Karnataka State Law University Act-2009 R/W Sections 78 & 79.**

Extract of the Karnataka State Law University Act 2009

Section 78: Obligations to perform the examination work

- (1) Any person who is entrusted with the examination work relating to paper setting, invigilation, supervision, evaluation, conduct of practical examinations, printing of question papers and answer books, tabulation and preparation of marks cards and all such activities incidental thereto and connected therewith shall discharge such duties prudently and with utmost integrity for attainment of the academic standards.
- (2) If any person who has been allotted the examination work under sub-section (1) is found guilty of breach of duties or involves in any misbehavior, shall on conviction be punished with imprisonment for a period which may extend to three years or with a fine up to two thousand rupees or with both;
- (3) No court shall take cognizance of offence punishable under this section or the abetment of any such offence save on the complaint made by the Registrar (Evaluation).

Section 79- Punishment for Abetment of Offences:

Whoever instigates or abets the commission of offence punishable under section 78 shall, on conviction be punished with the same punishment provided for in that section.

The punishable wrongs by the teaching and non-teaching staff may occur at three stages viz., Pre-Examination, During Examination and Post-Examination.

O.1. Punishment for various malpractices committed in the Examinations are indicated here below:

A. SCRUTINY OF EXAMINATION APPLICATION FORMS AT COLLEGE LEVEL

1. Not submitting subject wise and syllabus-wise statistics to the Registrar (Evaluation).	Impose a penalty of Rs. 1,000/-
2. Wrong scrutiny of Hall tickets and examination forms.	Impose a penalty of Rs. 50/- for each mistake.
3. Submitting application forms and Hall Tickets without signature of the Principal including facsimile.	Impose a penalty of Rs. 100/- for each mistake.
4. Wrong certificate of attendance	Impose a penalty of Rs. 100/- for each mistake.
5. Forwardal of Examination application forms after the last date fixed by the University. (That is within one week of commencement of Examination and during Examination)	Impose a penalty of Rs. 500/- for each application.
6. Attestation of documents by the Principal without verifying the originals.	Impose a penalty of Rs. 500/- for each mistake.

B. SCRUTINY OF EXAMINATION FORMS AT UNIVERSITY

1. Giving Wrong exemptions.	Impose a penalty of Rs. 500/- for each mistake.
2. Change of subjects	Impose a penalty of Rs. 100/- for each mistake.
3. Inclusion of wrong name in the candidates list.	Impose a penalty of Rs. 100/- each mistake.
4. Wrong check of attendance	Impose a penalty of Rs. 200/-
5. Accepting the application after the last date, each Application.	Impose a penalty of Rs. 500/- for
6. Late dispatch of Hall tickets.	Impose a penalty of Rs. 250/-
7. Dispatching the Hall Tickets without signature.	Impose a penalty of Rs. 200/- for each
8. Not sending on time to the Examination Centre the required stationary	Impose a penalty of Rs. 500/-
9. Any other kind of mistake in the scrutiny of application which is not covered above.	Impose a penalty of Rs. 100/- for each mistake.

C. PAPER SETTING

1. Accepting the confidential work when the relatives are appearing for the examinations.	Impose a penalty of Rs. 5,000/-
2. Setting of question paper out of syllabus.	Impose a penalty of Rs. 2,000/-
3. Setting of question paper not in accordance with the Model question paper/as per the instructions of BOE Chairman.	Impose a penalty of Rs. 1,000/-
4. Manuscript written by other than paper setters and BOE Chairman.	Impose a penalty of Rs. 5,000/-
5. Not signing the manuscripts.	Impose a penalty of Rs. 100/- each.
6. Not writing the proper title of the question paper	Impose a penalty of Rs. 500/- each.
7. Submitting the question paper without scrutiny.	Impose a penalty of Rs. 500/-
8. Not submitting the question paper within the Prescribed time by BOE Chairman	Impose a penalty of Rs. 500/-
9. Accepting the paper setting without competence	Impose a penalty of Rs. 500/-
10. Not submitting required sets of question papers by the BOE Chairman.	Impose a penalty of Rs. 500/-
11. Leakage of question paper	Impose a penalty of Rs.15,000/-+ other disciplinary action as per rules
12. Any other kind of mistake which is not covered above.	Impose a penalty of Rs. 100/- for each mistake.

D. DURING EXAMINATION: AT THE EXAMINATION CENTRE:

1. Opening of wrong question papers by Internal Senior Supervisor.	Impose a penalty of Rs.5,000/-
2. Not keeping question paper under safe custody by the Senior Supervisor.	Impose a penalty of Rs.5,000/- to each
3. Distribution of wrong question paper at the examination center.	Impose a penalty of Rs. 5,000/-
4. Allowing candidates after half an hour of the commencement of Exam by the Junior Supervisor/Senior Supervisor.	Impose a penalty of Rs. 500/-
5. Not signing of answer scripts by Junior Supervisor.	Impose a penalty of Rs.100/- for each mistake.
6. Allowing candidate without Hall Ticket for Examination.	Impose a penalty of Rs. 250/- each.
7. Not writing Sl.No. of script in the Junior Supervisor report.	Impose a penalty of Rs. 100/- each mistake
8. Wrong entry of Sl.No. script in the Junior Supervisor report.	Impose a penalty of Rs. 100/- each.
9. Writing wrong Reg. No. in the Junior Supervisor report.	Impose a penalty of Rs. 100/- each.
10. Absence of Senior Supervisor at the Examination Centre.	Impose a penalty of Rs. 500/-

11. Not reporting the absence of external Senior Supervisor by the Principal.	Impose a penalty of Rs.1,000/-
12. Any other problems arising at the Examination Centre	Decision is left to the Committee (MPC)
13. Not dispatching the answer scripts in time to the University.	Impose a penalty of Rs. 5,000/- each day of delay
14. Not sending the sessional / term work / project work / Internal Assessment marks before the commencement of theory examination.	Impose penalty of Rs. 5,000/-
15. Not conducting the practical examination by the Examiners after acceptance of the said work	Impose a penalty of Rs.5,000/- and black listed for 2 year
16. Allowing a candidate to write examination without the permission of the Registrar(Evaluation) by the Principal.	Impose a penalty of Rs. 5,000/- each.
17. Any other kind of mistake which is not covered above.	Impose a penalty of Rs.1,000/- for each mistake.

E. DURING CODING AND DECODING:

PHASE-I

1. Not keeping proper accounts of answer scripts.	Impose a penalty of Rs. 50/- for each mistake
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PHASE-II (If Coding System is Adopted)

1. Wrong coding of answer script.	Impose a penalty of Rs. 1,000/- each
2. Disclosure of code numbers.	Impose a penalty of Rs. 10,000/- and permanent black list.
3. Not completing the work within stipulated time.	Impose a penalty of Rs. 500/- per day

PHASE-III (If Coding System is Adopted)

1. Wrong decoding	Impose a penalty of Rs.1,000/-
2. Wrong writing of Reg. No.	Impose a penalty of Rs. 1,000/-
3. Tampering of Marks of Examiners	Impose a penalty of Rs. 5,000/- for each case
4. Disclosure of result before declaration by the University	Impose a penalty of Rs. 5,000/-

F. DURING VALUATION

1. Erratic valuation by the valuator	Impose a penalty of Rs.1,000/- each
2. Valuing the paper without competence by the valuator	Impose a penalty of Rs. 500/-
3. Wrong writing of Reg. No. by the valuator.	Impose a penalty of Rs 100/- each
4. Wrong totaling by the valuator.	Impose penalty of Rs. 100/- each
5. Non-entry of marks into OMR sheet by the valuator	Impose a penalty of Rs. 250/- for each mistake
6. Displacing the answer script from one packet to another packet.	Impose a penalty of Rs. 500/- for each mistake.
7. Not valuing the answers of the questions and part of the answer by the valuator.	Impose a penalty of Rs. 1,000/- per answer not valued.
8. Awarding more marks than allotted marks by the valuator.	Impose a penalty of Rs. 5,000/- per answer
9. Failure to round off the extra No. of answers by the valuator	Impose a penalty of Rs. 100/- each

G. DURING TABULATION: (If Applicable)

1. Wrong entry of marks by the Reader /Feeder / Scrutinizer	Impose a penalty of Rs. 100/- for each mistake.
2. Wrong totaling of marks by the tabulator / scrutinizer.	Impose a penalty of Rs. 100/- for each mistake.
3. Wrong declaration of results by the tabulation	Impose a penalty of Rs. 750/- for each mistake.
4. Wrong gracing of marks.	Impose a penalty of Rs. 1,000/- each.
5. Tampering with Examiners marks list.	Impose a penalty of Rs. 5,000/-
6. Writing as Absent, though the candidate has appeared for the examination.	Impose a penalty of Rs 5,000/- per candidate.
7. Awarding of wrong exemptions	Impose a penalty of Rs. 1,000/- per such exemption.
8. Not putting initials for the correctness/over writings.	Impose a penalty of Rs. 50/- each
9. Not submitting results within the prescribed form.	Impose a penalty of Rs. 50/- each
10. Not keeping the account of blank marks cards by the Chief tabulator/tabulator/ used / unused / cancelled marks cards.	Impose a penalty of Rs. 5,000/-
11. Wrong carrying forward of previous years marks in ledger.	Impose a penalty of Rs. 750/-

H. DISPATCH OF RESULT SHEETS AND MARKS CARDS:

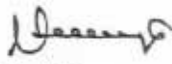
1. Dispatching the marks card without facsimile	Impose a penalty of Rs. 1,000/- each
2. Dispatching the blank marks card with facsimile.	Impose a penalty of Rs. 1,000/- each
3. Late dispatch of marks cards and Result sheet	Impose a penalty of Rs. 750/-
4. Dispatching degree certificate without signature of the Vice-Chancellor.	Impose a penalty of Rs. 1,000/-

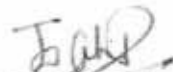
I. General


1. Any breach of confidentiality relating to the examination work entrusted by the University.	Registrar (Evaluation) shall impose such penalty as may be appropriate.
2. Failure to undertake the examination work assigned by the Registrar (Evaluation) without valid reasons.	Impose a penalty of Rs.1000/-
3. Leaving the examination work before the completion.	The remuneration/ TA/ DA due to the concerned person shall be forfeited
4. Any college that brings undue influence on the University while dealing with Malpractices of individual cases.	Impose a penalty of Rs. 10,000/-

O.2. Repeal and Savings Clause

- a) Any Ordinance / Regulation existing herein before governing the acts of indiscipline and Malpractice in the University Examination by the Teaching and Non-Teaching staff stand repealed.
- b) Any action, decision or direction taken or directed by the University under any Ordinance, rule of regulation in force at any time earlier than this ordinance coming into force, shall be valid, binding on the institutions and remain in force notwithstanding anything contained in this Ordinance.


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Chancellor
H. R. Bhardwaj
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