

**KARNATAKA STATE LAW UNIVERSITY**



Navanagar, HUBLI - 580 025  
Phone/Fax: 0836-2323151, 2222392

**(FORM OF APPLICATION FOR AFFILIATION TO BE SUBMITTED IN FIVE SETS)**

To,  
The Registrar  
Karnataka State Law University  
Navanagar, Hubli - 580 025



Sir,

I desire to submit this application for affiliation of Law College/Legal Education Institution to your University. The details of the affiliation sought are as under:

1. Permanent affiliation to ..... Law College for the following courses

- (A) LL.B Three Year Law Degree Course
- (B) B.A., LL.B Five Year Integrated Law Degree Course
- (C) B.B.A., LL.B Five Year Integrated Law Degree Course
- (D) LL.M Degree Course
- (E) P.G.Diploma Course in .....
- (F) Certificate Course in .....

I am furnishing the following information as required by Section 58(2) of the Karnataka State Law University Act, 2009 and its relevant Statutes.

The affiliation fee of Rs..... has been paid by DD/Challan No..... dated:

(Enclosed).

Place:

Date

Seal of the  
Management

Signature of the President  
or Secretary of Governing  
Body of the College Management

**Note:** Cheques will not be accepted.

No.....

Name of the College: .....

Forwarded to the Registrar, Karnataka State Law University, with a request to sanction the affiliation to this College for the courses asked for in the application.

Place:

Date:

PRINCIPAL

PLEASE INDICATE THE COURSES AND SUBJECTS FOR WHICH TEMPORARY/PERMANENT AFFILIATION IS GRANTED

Name of the Course	Subjects (s)	Intake requested for
LL.B. 3 Year		
B.A., LL.B.		
B.B.A., LL.B		
LL.M.		
Diploma Course		
Certificate Course		

Sl.No	Name of the College/ Management	
1	Particulars regarding the type of education proposed to be provided by the new college.	
2	<b>The Governing Body:</b> Constitution, the power and functions of Governing Body in detail and enclose true copy of the certificate of Registration of the Society.	
3	<b>Teaching Staff:</b> The names and qualification of the teaching staff (subject wise) and conditions governing their tenure of office.	
4	<b>Principal:</b> The name of the Principal of College, his salary, grade, qualifications and experience.	
5	<b>Building:</b> The detailed plans of the rooms with Dimensions in the existing buildings or proposed buildings for the college, students hostel and state how they are suitable. The provision made for playground for the supervision and welfare of the students residing in the Hostel should also be indicated	
6	<b>Library:</b> Plan for locating the library and the total area in square feet which it will cover. The initial expenditure proposed to be incurred on books as also the proposed plan for recurring grants. In the case of established Colleges, kindly mention the number of books and journals in each subject.	

7	<p><b>Moot Court &amp; Clinical Facility:</b> Mention the facility available for conducting moot courts and other clinical legal education activities.</p>	
8	<p><b>Computer Facility:</b> Computer facility for teaching, administration and students. Details of number of computers, memory capacity, E-mail, Internet Connectivity etc.</p>	
9	<p><b>Quarters:</b> Residence for the principal and other members of the staff</p>	
10	<p><b>Financial Resources:</b> The relevant Documents indicating the financial resources of the College donations received, or expected to be received, by the governing body, the balance at the Bank on the date of application should be indicated. A statement showing the amount spent on building, equipment, library and the budget for the first two years and the provision made to meet the possible deficit therein. Please indicate the capitation fee collected or proposed to be collected, the tuition fee charged or proposed to be charged and various other fees collected or proposed to be collected. Please state also the fee fixed for the different courses. Audited statement of accounts for the previous year should be enclosed.</p>	
11	<p><b>Provident Fund:</b> Provision made or proposed to be made for provident fund and other retirement benefits to the members of the staff of the college.</p>	
12	<p><b>Whether BCI permission is granted. If so upto which year (Enclose BCI letter )</b></p>	

## UNDERTAKING

I hereby give an assurance on behalf of the Society/Trust that after the College is affiliated any change in the management and all changes in the teaching staff and all other changes which result in any of the aforesaid requirement not being fulfilled or continue to be fulfilled shall be forthwith reported to the University and to the State Government or such authority as the Government may specify. I also give an assurance on behalf of the society that all the conditions imposed or proposed to be imposed by the University for the Maintenance of the academic standards will be fully implemented and all the directions given by the University from time to time will strictly be observed.

Signature of the President/  
Secretary of Governing body

### **AFFILIATION FEE- FEES FOR DEGREE COURSE**

1) For fresh affiliation	Rs.1,00,000-00
2) Introduction of new course	Rs. 50,000-00
3) Introduction of new optional or special subject	Rs. 10,000-00
4) Annual fees for each degree course (Permanent or Temporary Affiliated Colleges and Except Government Law Colleges)	Rs. 10,000-00
5) Fees for Suo Moto inspection by the University either on the grounds of allegation or the like	Rs. 25,000-00
6) Renewal/Continuation of affiliation fees	Rs. 25,000-00
7) Extension of affiliation fees	Rs. 25,000-00
8) Fees for Permanent affiliation	Rs.1,00,000-00
9) Fees for inspection Renewal of Permanent affiliation (For every five years)	Rs. 50,000-00
10) Fees for inspection for additional section	Rs. 25,000-00
11) Fees for transfer of a college to a new Management.	Rs. 30,000-00
12) Fees for change of name of a college	Rs. 25,000-00
13) Fees for closure of a College	Rs. 10,000-00
14) Fees for Shifting of College to new campus	Rs. 25,000-00

### **FEES FOR P.G. COURSES AND RESEARCH CENTER**

1) For initial affiliation of LL.M Course	Rs. 1,00,000-00
2) Renewal of P.G Study-LL.M	Rs. 25,000-00
3) For initial affiliation of Research Center.	Rs. 10,000-00
4) Renewal of Research Center.	Rs. 5,000-00
5) Annual fees for LL.M.	Rs. 10,000-00
6) Annual fees for Research Center.	Rs. 5,000-00

### **FEES FOR P.G. DIPLOMA/CERTIFICATE COURSES**

1) Fees for introduction of P.G. Diploma Course	Rs. 30,000-00
2) Fees for Continuation of P.G. Diploma Course Once in every year.	Rs. 15,000-00
3) Fees for Introduction of certificate course	Rs. 10,000-00
4) Continuation of Certificate Course For every five years.	Rs. 5,000-00

**DEPOSIT CONDITION**  
**DEPOSIT CONDITION FOR LAW COLLEGES.**

The colleges have to deposit Rs.3,00,000/- in the University for each course before starting the College/Course through a D.D. payable in favour of the Finance Officer, KSLU, Hubli. The existing colleges should also deposit Rs.3,00,000/- for each course at KSLU, Hubli.

**N.B.:**

1. The affiliation fee for colleges run by SC/ST Management is 50% of the fee prescribed for others.
2. As per Government order No.ED/240/URC/2000 dated 14-12-2004 the Government Law Colleges are exempted from payment of fees for affiliation. In case such Government Law College does not apply within the prescribed dates, then they are required to pay the penalty. Government Law College is required to pay the prescribed fees for application.
3. For each course separate application is to be made.
4. The Annual fee also should be paid along with affiliation application.

**INSTRUCTIONS:**

- a) The Applicant should strike off any column that is not applicable.
- b) The courses/subjects for which fresh affiliation is sought should be mentioned clearly and specifically.
- c) The tuition and other fee proposed to be fixed by the College should not involve competition with any existing college in the neighborhood as would be injurious to the interest of education and should not exceed double the rate of fee fixed by the Government/University for a Similar Course.
- d) The affiliation fee shall be remitted to the University in the form of a Demand Draft payable to Finance officer, KSLU, Hubli.
- e) No new subject or no new course should be started without the specific approval of the University, Government and BCI.
- f) Only qualified persons should be appointed as the teaching staff. The approval of the University should be obtained for all such appointments. The rules of recruitment in respect of affiliated colleges should be followed while making any appointment. There should be a representative of University in selection committee.
- g) The prescribed amount of Rs.10,00,000/- should be deposited in any scheduled bank towards the capital fund jointly operated by Registrar and Management and the fixed deposit receipt should be pledged to the University.
- h) Request for permanent affiliation will be considered when all the conditions laid down by the previous affiliation conditions have been fulfilled in all respects for not less than five years.
- i) For new colleges the Affiliation Committee will not be sent for inspection unless the required amount towards the capital fund is deposited with the University.
- j) In respect of new colleges the Management concerned should give an undertaking stating that they are prepared to run the college independently without depending upon grants from the State Government.
- k) Applications in five sets with all their enclosures should be sent by registered post/in person so as to reach the Registrar not later than the last date fixed by the University.
- l) In case a college withdraws its application before the inspection, an amount of 50% will be deducted from their affiliation fee and the balance amount may be refunded to the applicant. No refund can be claimed in any other case.

By Order

  
REGISTRAR