

STATUTE GOVERNING THE CONSTITUTION, POWERS, DUTIES, FUNCTIONS AND RESPONSIBILITIES OF THE DEPARTMENTAL COUNCIL AND THE CHAIRMAN OF THE DEPARTMENT

Under section 5(xxxvi) 42 and 44 of the Karnataka State Law University Act, 2009.

1. TITLE AND COMMENCEMENT:

(a) This Statute shall be called "Statute governing the constitution, duties and functions of Departmental Council and the Chairman".

(b) This statute shall come into force from the date of assent of the chancellor.

2. THE CHAIRMAN AND THE DEPARTMENTAL COUNCIL:

(a) Each Department of Studies shall have a Chairman, who shall also be the Chairman of the Departmental Council.

(b) Each Department shall have a Departmental Council consisting of all Professors, Readers, Registrar (Evaluation) and two senior most Lectures in the Department.

(c) The Chairman shall be appointed by the Syndicate which shall ordinarily be for a period of Two Years; however, the Syndicate shall be competent to review and change the term before the expiry of 2 years if considered necessary and appoint another Teacher in the Department as Chairman. The Syndicate shall also be competent to reappoint the incumbent Chairman for another period of 2 years Or part thereof if it deems necessary.

(d) The Chairman shall carryout the administration of the Department in consultation with the Departmental Council.

(e) Quorum for the meeting shall be 50% of the total strength of the Council.

(f) The Council shall conduct at least four meetings in an academic year. The Chairman is absent, the next senior most Professor/Reader shall preside over the meeting. The date for holding the meeting notice, agenda and the proceedings of the meetings shall be sent to the Registrar within two weeks from the date of the meeting.

3. POWERS, DUTIES & FUNCTIONS OF THE DEPARTMENTAL COUNCIL:

(a) It shall distribute the grant allocated to the Department for Library, Laboratory, contingent grants and other grants, if any.

- (b) It shall consider the request of the teachers for deputation to conferences, seminars etc, and also to sponsor candidature for the award of Fellowships and other Scholarships sponsored by various organizations like UGC, GOI, ICSSR, ILL, ISIL, Government of Karnataka and other agencies. The notifications received from the above agencies be circulated among the teachers of the Department and forward the proposals to the University.
- (c) It shall also consider organization of and proposals for research work and Distribution of teaching work among the teachers of the department.
- (d) It shall recommend purchase of books/titles and journals to the Library.
- (e) It shall distribute accommodation available in the Department to the teaching staff of the Department.
- (f) It shall allocate examination work among the members of the staff.
- (g) It shall consider any matter referred to it by the Vice-Chancellor and other University Authorities from time to time.

4. POWERS, DUTIES, FUNCTIONS & RESPONSIBILITIES OF THE CHAIRMAN OF THE DEPARTMENTAL COUNCIL:

The Chairman of the Departmental Council shall ensure the smooth conduct of the academic, administrative and other activities of the Department as per the decisions taken in the Departmental Council and shall have the following powers, duties, functions and responsibilities

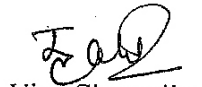
- (a) To place orders for the purchase of books for the Departmental Library and also other equipments of the Department based on the sanction orders communicated by the University.
- (b) To draw the money on payees receipts from the University fund as sanctioned by the University from time to time for the departmental activity.
- (c) To sanction C.L. for all the staff working in the Department.
- (d) To recommend OOD benefit in respect of teachers who are going on academic assignment.
- (e) To provide academic leadership and administrative co-ordination for proper organization of teaching, training and research and such other academic activities.
- (f) To present to the Vice-Chancellor or Registrar any problems or grievances of the teachers and students of the Department.

- (g) In the event of any staff member of the Department being aggrieved by any decision taken by the Departmental Council, such staff member may bring such matter through proper channel to the notice of the Vice-Chancellor who shall pass orders as demand fit in consultation with the Chairman.
- (i) To furnish the opinion on any pertaining to the Department referred to him by the Vice-Chancellor, Registrar or Registrar(Evaluation) from time to time.
- (j) To attend to such other duties as may be entrusted to him by the Vice-Chancellor or Registrar.
- (k) He shall carry out the orders issued by the Vice-Chancellor or Registrar from time to time failing which the matter shall be viewed as dereliction of duty and reported to the Syndicate for appropriate action.

5. Repeal and Savings:

- a. Any Statute existing herein before relating to the Constitution, Powers Duties, Functions and Responsibility of the Departmental Council and and the Chairman of the Department stands repealed.
- b. Any action, decision or direction taken or directed by the University under any Statute in force at any time earlier than this Statute coming into force shall be valid binding on the institutions and remain in force not withstanding anything contained in this Statute.


Registrar


Vice Chancellor


Chancellor
H.R. BHARDWAJ
Chancellor

Registrar
Karnataka State Law University
Navanagar, Hubli-580 025

VICE CHANCELLOR
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