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NOTIFICATION

In exercise of the powers conferred under Sec. 47 read with Sec. ^{30(i) am} of the Karnataka State Law University Act, 2009 (Karnataka Act No : 11 of 2009), the Syndicate of Karnataka State Law University hereby makes the following Statute, namely :-

STATUTE GOVERNING THE POWERS & FUNCTIONS OF THE REGISTRAR (EVALUATION)

[Under Section 30 (i) and (xiv) of the *Karnataka State Law University Act, 2009.*]

1. TITLE AND COMMENCEMENT

(a) This statute shall be called "Statute Governing the Powers and Functions of the Registrar (Evaluation)."

(b) This statute shall come into force from the date of assent of the Chancellor, ^{21.09.20}

2. APPOINTMENT AND TENURE

(a) The Registrar (Evaluation) shall be an academician in the field of law not below the rank of a Reader in the University.

(b) He shall be a whole-time officer of the University as provided appointed by the Vice Chancellor with the approval of the Syndicate for such period and on such terms and conditions as determined by the Vice Chancellor.

3. POWERS AND FUNCTIONS

(a) The Registrar (Evaluation) shall be the in-charge of the conduct of all examinations and the matters incidental to the smooth conduct of examinations.

(b) The Registrar (Evaluation) shall perform such other duties as may be assigned to him by the Vice-Chancellor and assist the Vice-Chancellor in carrying out the objectives of Act, Statutes, Ordinances, and Regulations relating to examinations.

(c) The Registrar (Evaluation) shall be the custodian and accountable for University Degree Certificates, Statement of Marks, Question Papers and Answers Scripts.

(d) The Registrar (Evaluation) shall frame the schedule of the conduct of various examinations well in advance during the academic year in consultation with various Authorities and Committees concerned and shall strictly adhere to the schedule in the conduct of examination.

(e) The Registrar (Evaluation) shall act as a Chief Coordinator for the various divisions in the Examination Section.

(f) The Registrar (Evaluation) He/She shall initiate action against the concerned who fail to execute the examination schedules.

(g) The Registrar (Evaluation) shall issue the appointment orders as per the panels, subject-wise, prepared by the Boards of Appointment of Examiners.

(h) The Registrar (Evaluation) shall appoint other personnel, necessary for the smooth conduct of the examinations such as Senior Supervisors, (Internal/External), Members of the squad etc, as per the norms laid down for the same.

(i) The Registrar (Evaluation) shall get prepared well in advance all that is required for the for the smooth conduct of examination such as, printing of question papers, purchase of answer scripts and other required stationery materials with the approval of the concerned authorities.

(j) The Registrar (Evaluation) shall report to the concerned Authorities and Committees all the cases of malpractice or misconduct relating to the examination, at the earliest possible time.

(k) The Registrar (Evaluation) shall assist the Committees appointed for fixing of punishment to the candidates, Senior Supervisors or all others involved in the conduct of the examinations. He shall communicate the final decisions of the committee to the concerned.

(l) The Registrar (Evaluation) report to the concerned Authorities regarding the conduct of examination, valuation and declaring of results from time to time.

(m) In case of emergency, the Registrar (Evaluation) shall take suitable action as he deems it fit, in anticipation of the approval of the concerned Authorities for smooth conduct of examinations with necessitates immediate action.

4. ANNUAL CONVOCATION

(a) The Registrar (Evaluation) shall prepare the schedule for the conduct of Annual Convocation in consultation with the Vice-Chancellor.

(b) The Registrar (Evaluation) shall make all the required arrangement for the smooth and proper conduct of the Annual Convocation.

5. OTHERS:


(a) Registrar (Evaluation) shall be the Ex-Officio Member of the Department Councils and Faculty.


(b) In case it is not possible for him to attend the meetings the Registrar (Evaluation) shall be permitted to depute a person not below the rank of Deputy Registrar to attend the meeting on his behalf.

6. REPEAL AND SAVINGS CLAUSE

(a) Any Statute existing hereinbefore governing the Powers & Functions of the Registrar (Evaluation) stands repealed.

(b) Any action, decision or direction taken or directed by the University under any Statute in force at any time earlier than this Statute coming into force, shall be valid, binding on the institutions and remain in force notwithstanding anything contained in this Statute.


Registrar
Registrar
Karnataka State Law University
Navanagar, Hubli-560 025


Vice-Chancellor
VICE CHANCELLOR
Karnataka State Law University
Navanagar, HUBLI-560 025

Chancellor

Assented
on 09-09-2009

Prathibha D. Habbu

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